

Office location

	DATE	CARDHOLDER NAME (Please print)	SIGNATURE	REASON FOR OTC (1, 2, or 3)	CARD NUMBER	ISSUED BY (Initials)
1.						
2.						
3.						
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11.						
12.						
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20.						
Signature of Inventory Supervisor Signature of card issuer			card issuer	Reason of over the counter (OTC) 1. Expedited 2. 30 day processing deadline		
Page				Other county designee determination		